

UNITY CHURCH OF THE HILLS
BOARD OF TRUSTEES MEETING
THURSDAY APRIL 25TH, 2019, 7:00PM

Board Members in Attendance: Rev. Brian Grandon, Rev. Kristen Grandon, Mary Spangberg, Sheree Ross, Clay Boykin, Bob Withrow, Glenn McIntosh.

Board Members Absent: Lucy Corral

Staff in Attendance: None

Congregants in Attendance: None

1. **Call to Order, Opening Prayer – 7:00 pm** (Bob Withrow)
2. **Opening Prayer** (Rev Kristen Grandon)
3. **Centering Meditation** (All)
4. **Call for new items of Business to be discussed** (Bob Withrow)
 - a. North Austin Muslim Center (Rev. Kristen)
Rev. Kristen discussed the ability to support the North Austin Muslim Center in light of recent events.
 - b. Eagle Scout Projects (Frank Phelan)
 - i. Andrew Stevens presented his project proposal to install planted screenings in front of the east detention/water quality pond. Screenings would include three pairs of Wax Myrtle with a short masonry border. The Board unanimously approved the project.
 - ii. Shreyes Kaliyur presented his project to install a decorative barrier along the driveway median from the roundabout to the existing rock border. The Board unanimously approved the project with the following requirements:
 1. The posts are to be black steel posted mounted in concrete;
 2. The chain must be black steel;
 3. Coating system for the posts and chain must be a permanent coating such as anodized or powder coating.
5. **Approval of minutes for March 28, 2019** (All)
 - a. This item was tabled until the May meeting.

6. Financial Report (Mary Spangberg)

- a. Mary Spangberg presented financial reports for the month of March 2019.
- b. Cash increased by approximately \$14,000 from February.
- c. March had the highest level of giving in the past three years.
- d. Salaries and manse are under budget for YTD by roughly \$18,000.
- e. Some of the savings in the salaries are due to gaps in the maintenance position being filled.
- f. Clay Boykin made a motion to approve the March 2019 financial reports,
 - i. Second: Rev. Kristen Grandon
 - ii. Motion passed unanimously

7. Review and Approval of Audit Report (Mary Spangberg)

- a. The Independent Auditor's Report of the Church's FY 2018 financials, ending September 30, 2018, had been provided to the Board members in February for their review. During the board meeting several items in the report were discussed. The report contained no material or management items and gratitude was expressed for the exemplary job performed by Jean Lein in managing the churches financials.
- b. Mary Spangberg made a motion to approve the March 2019 financial reports,
 - i. Second: Clay Boykin
 - ii. Motion passed unanimously

8. Minister's Report (Revs. Brian and Kristen Grandon)

Highlights

- a. 1st day-long Women's Retreat at Cedarbrake with 63 participants.
- b. Presented Sunday Proposal Survey considerations with congregation. 238 respondents - most members, 40 non-members responded 85 and 85 for options 1 and 2 for you, option 1 and 3 were best for the church.

Option 1		Option 2		Option 3
9:00 - 9:45 am service		8:30-9:15		8-8:45
10-11:00 am academy		9:30-10:30		9-10
11:25 am service		11: 00 am		10:30

- i. 8:00 am service: 20 said like the contemplative, 12 said they liked the metaphysical interpretation
 - ii. Spiritual academy - 95 said they would attend, 30 said no, over 120 - depends on what is offered. Also have activities as well as learning. Mastermind groups, spirit groups, meditation in chapel
 - iii. May 5th is closing of the survey. Incorporate all the feedback and ingest the information, possibly do another survey. Much of the feedback is good that we are looking at services
- c. Content Management System Migration from F1 to The Planning Center, (Church Center App, **People, Check-Ins**, Resources, Service, Music Stand): **tentative timeline**: May 19 announce auto-give, June 15 go live, June 28 notify F1 of termination 28 (3 month overlap). 16th of May we will reassess.
- d. Preparation for Ellen's retirement and her celebration on **June 2 at 5 p.m.** Interviewed 3 candidates 4/25/2019, 5/1/2019 offer date, 5/15/2019 begin.
- e. Revised policy on Bookstore discounts for 10% ongoing for all volunteers.
- f. Strategic Planning Implementation - leaders establishing teams and begin work with members. Second pillar pathways still building the rubric, software switch is part of plan, teams are developing,
- g. Posting for Communication's Specialist to assist with production needs. Timeline: posting 5/1, submit by 5/15, start date 6/1
- h. Facilities Updates:
 - i. Hired Dez King as temp lead for facilities; making significant progress on many maintenance issues. Facility Manager position is posted, close 5/7, hiring mid-May.
 - ii. Unity Oaks HVAC heat exchangers have been replaced and men's bathroom fan has been fixed.
- i. Prep for Ladies' High Tea underway, waiters and door prizes are welcomed.
- j. Dr. Sue Morter, Energy Codes author, guest speaker and workshop on May 5
- k. Upcoming series on Everyday Sacred – Everyday Sacred World Religions May 12 - June 23
- l. **Semi-Annual Board/Staff Gathering** June/July (last one Dec 14). Proposed dates? - September - popcorn
- m. Can we **move May Board Meeting to May 23** due to Iftar dinner on May 30? Board meeting at 6:00 pm and end at 7:45, then board members attend dinner.
- n. Joe Dispenza's Advanced Workshop in Portland, July 22-28, would it be possible to move the board meeting to July 18 or Aug 1? August 1st July board meeting
- o. Insights Discovery Follow-up Integration Training, **April 27 10-2:30**
- p. Grandon's on vacation April 28 – May 7.

9. Discussion of Rev. Dr. Gary Simmons (Bob Withrow)

- a. Retention of Rev. Dr. Gary Simmons was discussed as well as consideration of next steps. Bob will develop a schedule and begin the process.
 - b. Bob made a motion \$3,600 to retain Rev. Dr. Gary Simmons for one year, with payments made on a monthly basis.
 - i. Sheree seconded the motion.
 - ii. The motion passed unanimously.
10. **Discussion on Bulletin Sponsorship** (Clay Boykin)
12. **Closing Prayer** (Rev. Brian Grandon)
13. **Adjourn Meeting** (Bob Withrow)